Guideline to compose a full Paper

(Headline in 40 Words, font Times New Roman 18pt in bold)

First author *, second author, (coauthor is specified by *, font Times New   Roman 12pt in bold).

1. Title and a short address of first author, e-mail address (Times New Roman 10pt)
2. Title and a short address of second author, e-mail address (Times New Roman 10pt)

Abstract (Times New Roman 14pt in Bold)

Each paper should include an Abstract that has been composed between 100 and 250 words in one paragraph. This section should independently explain the background, aims, materials & methods, a summary of the article 's results and conclusion. Mentioning the references must be avoided in this section.

The font to this section is (Times New Roman 11pt).

Key words: 3-5 keywords should be included, extracted using the MESH guide exclusively, which can be found at www.nlm.nih.gov/mesh... (Times New Roman 11pt)

25th Iranian Conference on Health Professions Education

1-2 May 2024

Introduction

This guideline has been composed for author's use according to the standard methods of this conference. Compliance with these standards is mandatory for all authors. Please note that this document has been prepared in compliance with the mentioned regulations and can be used as a sample after removal of symptoms and descriptions of additional guidance.

Writing papers requires word 2003 software in windows XP, and A4 paper is needed. In preparing the main text consider using the (Times New Roman 12pt) font and single line spacing.

The text of the paper should be provided with margins of 35 mm from the upper edge and 25 mm from the bottom, right, and left edges.

The title of each section uses the font (Times New Roman 14pt in Bold) with the number of sections, and as pacing with a blank line, from the previous section. The subtitles should be written with the font (Times New Roman 12pt in Bold), with the same order.

The first line of all paragraphs should be indented 6 mm.

Punctuations like dots, commas, etc. must be properly used.

Submission

All full papers will be evaluated by the reviewers of conference. For this reason, it is necessary to the text file to be prepared according to the terms of this document and submitted with the doc and docx format via conference's user's system in the website.

Secretariat excuses submissions that are not provided with these formats. Do not submit files with other extensions such as pdf.

In case of facing with any problem while submitting share with the secretariat of the conference via the site technical support.

The state of acceptance of the paper will be informed to the co-author which has recently been specified with an asterisk in the list of authors. However, the status of articles can be followed via the website of the congress. (https://ichpe.org)

In case of acceptance it's necessary to the authors, to do the required corrections asked by juries in a limited time and submitting the final version via the conference's website.

Each person can submit only one paper as the first or corresponding author

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The main text

The main text should be an **original research paper** including introduction, Materials&Methods, results, discussion and conclusion sections. All full articles are evaluated by conference reviewrs. Obviously, papers that are not original research will be **quickly rejected** by the conference secretariat.

The maximum length of the paper

The maximum number of words in the article, including abstract, main text and references, is 4500 words.

Figures, diagrams and tables

Figures, diagrams, photos, and tables must be numbered and have specific titles. Figures, diagrams, and photos must have subtitles and tables must have superscripts. Each table should be placed on a separate page. Figures, photos and diagrams should be sent in a separate file format.

Subtitle

In case of using subtitles use the font (Times New Roman 11pt).

Conclusion

Each Paper should be provided with a summary of the research results presented in the article at the end of the context. Possible recommendations are also presented in this section.

Acknowledgments

If necessary, a brief appreciation can be mentioned before the list of references.

References:

References at the end of the paper should be entered in Vancouver format in English, respectively. When mentioning the authors' names, if the number of authors is more than 6, the details of the first 3 authors are written in full, and then the phrase "et al." is mentioned.

If the number of authors of the manuscript is equal to or less than six, it is necessary to mention the details of all of them.

Journals

Gill IS, Higginson LA, Maharajh GS, Keon WJ. Do training novices to criteria and the rapid acquisition of skills on laparoscopic simulators have predictive validity, or are we just playing video games? *Journal of Medical Education Development.* 2021;69(2):46-51. Doi:10.1016/2021.11.004

Books

Edelman CL, Mandle CL. *Health education throughout the life span.* St Louis: Mosby; 2021,163-165.

Book chapters

Philips SJ, Whisnant. Training in the field. In: Laragh JH, Brenner BM, editors. *Medical education.* 3rd Ed. New York: Raven Press; 2021, 78-231.

Thesis

Kaplan SJ. *Postgraduate students' professionalism* [dissertation]. St. Louis (MO): Washington University; 2021.

Accepted and in press papers (DOI number is required)

Leshner AI. Learning process among pharmacy students: A grounded theory research study. Journal of *Medcal Education Developmet.* In press. Doi:10.1016/2021.11.004

Internet resources

Norton A, Fisher B. How to train a Dental student to get patient consent. *East Indy Dental Care.*[Online]. Available from:

https://www.nwemergencydentist.com. [Accessed: Dec. 3, 2021].